



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Monday, May 15, 2017

6:30 PM

Village Hall

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**Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers**

*The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail [board@oak-park.us](mailto:board@oak-park.us). Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

### I. Call to Order

### II. Roll Call

### III. Consideration of Motion to Adjourn to Executive Session to Discuss the Sale and/or Purchase of Property

### IV. Adjourn Executive Session

### V. Reconvene to Regular Meeting in Council Chambers and Call to Order

### VI. Roll Call

## VII. Agenda Approval

## VIII. Minutes

- A. [MOT 17-175](#) **Motion to Approve Minutes from April 17, 2017 Regular Meeting and May 1, 2017 Regular Meeting and May 8, 2017 Special Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

## IX. Non-Agenda Public Comment

## X. Proclamation

- B. [ID 17-486](#) **Motion to Approve Proclamation for Public Works Week (May 21-27) and Building Safety Month - May, 2017**

Overview:

This is a motion to approve the Proclamations.

## XI. Village Manager Reports

## XII. Village Board Committees

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## XIII. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- C. [ID 17-485](#) **Board and Commission Vacancy Report for May 15, 2017.**

## XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- D. [MOT 17-176](#) **Motion to consent to the Village President's Appointment of:**  
**Community Design Commission** - Richard Katz, Reappoint as Member  
**Farmers Market Commission** - Jennifer Purrenhage, Reappoint as Member  
**Plan Commission** - David Mann, Reappoint as Chair

## XV. Consent Agenda

- E. [RES 17-499](#) **A Resolution Approving the Renewal of an Independent Contractor Agreement with G.A. Paving Construction, Inc. for Village Wide Utility Pavement Patching Services through December 31, 2017 in an Amount not to Exceed \$175,000.00 and Authorizing its Execution**

Overview:

The Department of Public Works makes repairs to the underground water distribution system and sewer collection system. These repairs require excavation of the public streets which then must be repaired in a timely manner. To assist the Village, contractors are utilized to make these repairs. This item would allow for renewal of the Independent Contractor Agreement with G.A. Paving through December 31, 2017.

- F. [RES 17-502](#) **A Resolution Approving a Grant Agreement between the Village of Oak Park and the Public Health Institute of Metropolitan Chicago in the Amount of \$29,470 and Authorizing its Execution**

Overview:

This contract provides funding for the Health Department's Public Health Nurse to provide specific HIV surveillance-based-services to targeted individuals living with HIV. The contract term is from January 1, 2017 to December 31, 2017.

- G. [RES 17-505](#) **A Resolution Approving the Purchase of One 2017, Ford F750 Truck with a Petersen TL-3 Grapple Mounted to the Truck Chassis, from EJ Equipment of Manteno, Illinois through the National Joint Powers Alliance (NJPA) Contract in an Amount not to Exceed \$132,825.88 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY 2017 Fleet Replacement Fund includes the replacement of the Public Works, Forestry Division 1998 grapple loader truck. This vehicle will be replaced with a 2017 Ford F750 truck, with a Petersen TL-3 Grapple mounted to the chassis. Through a joint-purchasing cooperative, the NJPA awarded the contract for this equipment to Petersen Industries of Lake Wales, Florida. The local vendor for Peterson Industries is EJ Equipment of Manteno, IL.

- H. [RES 17-516](#) **A Resolution Authorizing the Submission of Annual Grant Applications with Cook County, the Illinois Department of Public Health and the Illinois Department of Human Services for Public Health Grants with an Anticipated Total Funding Amount of \$286,660.00 and Approval of Subsequent Agreements and Authorizing their Execution**

Overview:

The Health Department historically provides grant funded public health services through grant agreements with Cook County, the Illinois Department of Public Health and the Illinois Department of Human Services. The grant funded programs require the Village to submit grant applications annually and require the Village Manager to sign grant agreements for execution. Attached you will find a listing and overview of eleven grants with a total anticipated funding of \$286,660.00.

- I. [RES 17-522](#) **A Resolution Approving a Professional Services Agreement with V3 Companies of Illinois, Ltd., for Design and Construction Engineering for Project 17-17, Water and Sewer Main Improvements, in an Amount not to Exceed \$213,049 and Authorizing its Execution**

**Overview:**

The Engineering Division requested proposals for design and construction engineering services for this water and sewer main improvement project. A total of 14 engineering firms received RFP documents and nine proposals were received. Staff reviewed the proposals and interviewed three consulting firms. The proposal from V3 Companies best fit the needs of the Village for this project.

- J. [MOT 17-170](#) **A Motion to Authorize the Historic Preservation Commission to Apply for a \$5,000 Grant from the National Trust for Historic Preservation to Assist in the Update of the "Guide to Oak Park's Frank Lloyd Wright and Prairie School Historic District"**

**Overview:**

The Guide to Oak Park's Frank Lloyd Wright and Prairie School Historic District is out of print and in need of updating. The Development Customer Services Division in consultation with the Historic Preservation Commission had on its workplan to update the content of the guide and print new guidebooks. The National Trust for Historic Preservation has a grant program that the Village can apply for to increase the budget of the project.

- K. [ORD 17-206](#) **An Ordinance Granting a Fence Waiver Pursuant to Section 17-1-3.1(C) of the Oak Park Village Code for the Property Located at 826 South Clarence Avenue**

**Overview:**

This is a review by the Village Board of a resident application to construct an eight (8') foot tall privacy fence in the rear yard along the north lot line of the property lying between the rear porch of the home and the front of the garage. The Village Board presides over fence variation requests that exceed 7 feet tall fences as required by the Village Code.

- L. [ORD 17-209](#) **Concur with the Zoning Board of Appeals Recommendation and Adopt An Ordinance Granting a Variance from the Transit-Related Retail Overlay District Use Restrictions to Operate a Temporary General Office use (The Emerson Leasing Office) at 1116 Lake Street**

**Overview:**

LMC Oak Park Holdings, LLC, Applicant, requests a variation from Section 3.9.3 (F) (2) (e) of the Transit-Related Retail Overlay District use restrictions, which section prohibits office uses from locating on the ground floor of buildings within 50 feet of a street line, to allow a general office use (The Emerson Leasing Office) on the ground floor of the building within 50 feet of a street line at 1116 Lake Street.

- M.     [RES 17-540](#)     **A Resolution Approving the Renewal of an Independent Contractor Agreement with Midway Building Services, Ltd. for Village Wide Litter Pick Up Services in An Amount Not to Exceed \$39,000.00 and Authorizing its Execution**

Overview:

The Department of Public Works provides litter pickup throughout the business districts and major corridors within the Village. To assist in this effort, a contractor is utilized. Midway Building Services performed this work last year and this would renew the agreement until the end of the fiscal year.

- N.     [RES 17-541](#)     **A Resolution Approving an Amendment to an Independent Contractor Agreement between the Village of Oak Park and Cerniglia Co. for Emergency Water and Sewer Repairs in an Amount Not to Exceed \$55,000.00 and Authorizing its Execution**

Overview:

The Department of Public Works Water and Sewer Division typically makes repairs to the water distribution and sewer collection systems with in-house staff. On the occasion when in-house staff is unavailable, lacks the necessary equipment to perform such repairs or multiple repairs are required simultaneously, an outside water and sewer contractor is called in to make the repairs.

- O.     [RES 17-542](#)     **A Resolution Approving a Renewal of the Independent Contractor Agreement between the Village of Oak Park and Advanced Disposal Services Solid Waste Midwest, LLC, for Village Wide Refuse/Recycling Container Pick Up Services in An Amount Not to Exceed \$128,000.00 and Authorizing its Execution**

Overview:

The Department of Public Works is responsible for collection of refuse and recycling materials from Village owned containers that are placed throughout the community, primarily in the business districts. To assist in this effort, a contractor is utilized. Advanced Disposal performed this work last year and this would renew the agreement for one year.

- P.     [RES 17-532](#)     **A Resolution Authorizing A Single Family Housing Rehabilitation Loan And A Lead Hazard Reduction Grant (SFR-072)**

Overview:

The purpose of the Single Family Rehabilitation Loan Program is to address and to correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$23,293 and a lead hazard reduction grant of \$4,400 from the Village.

- Q.     [RES 17-547](#)     A Resolution Approving a Parking Lot License Agreement Between the Village of Oak Park and Fenwick High School for the Use of Lot #116 at the Northeast Corner of Oak Park Avenue and Madison Street and Lot #SB5 on the North Side of South Boulevard Between Wesley Avenue and East Avenue and Authorizing its Execution**

**Overview:**

Since 2005 the Village has entered into license agreements for the use of Lot #116 at the northeast corner of Oak Park Avenue and Madison Street. Currently the Village has a license agreement with Fenwick High School for student permit parking. This agreement will expire on July 31, 2018. Due to the possibility of development of Lot #116, this agreement is presented as a one year term with a 30 day termination clause.

- R.     [MOT 17-174](#)     Motion to Approve the Bills in the Amount of \$2,154,950.63 from April 7, 2017 through May 9, 2017**

**Overview:**

Attached is the regular list of bills as paid through the Village's accounts payable (AP) system for the period beginning April 7, 2017 through May 9, 2017. This is the most current list available.

## **XVI. Regular Agenda**

- S.     [RES 17-549](#)     A Resolution Authorizing a Change Order to the Contractual Services Agreement between CityView, a Division of N. Harris Computer Corporation, and the Village of Oak Park, to Provide a New Software Solution for the Village's Permitting, Licensing and Inspection Services for an Additional \$13,200.00**

**Overview:**

The Village launched the CityView Permitting, Licensing and Inspection software solution on May 9, 2016. The current change order allows the Village to finish configuration changes related to the Permit Fee Ordinance update (CO 17-02).

- T.     [RES 17-523](#)     A Resolution Approving an Amendment to the Professional Services Agreement with Dixon Resources Unlimited to Provide Parking Support Services for the Village-Wide Parking Study in a Total Amount not to Exceed \$116,694.00 and Authorizing its Execution**

**Overview:**

The 2016-2017 Village Board Goals included an item for the Village Board to revisit the overall parking systems within Oak Park in a holistic manner. Considering neighborhoods and business districts in order to understand the impact on residents, visitors and employees in the community.

Staff is proposing that Dixon Resources Unlimited provide parking support services for the next six months related to topics for the Village-wide Parking Study.

- U. [MOT 17-165](#) **A Motion to Refer to the Zoning Board of Appeals for Public Hearing an Application for a Special Use Permit to Operate a Restaurant (Taco Bell) with a Drive-Through Facility and for Allowances from the MS Madison Street District Requirements Pertaining to Build-to-Lines and the Location of Off-Street Parking at the Property Located at 500 South Lyman Avenue as Required by Section 2.2.3 (C) of the Zoning Code**

**Overview:**

This is a completed application for which the Village Board is required to refer for public hearing pursuant to the mandatory language in Section 2.2.3 (C) of the Zoning Code. This application is for a special use to operate a restaurant with a drive-through facility in the MS Madison Street District at 500 South Lyman Avenue.

**XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 - Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Moroney)**

- V. [ORD 17-202](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 4 ("Term and Classification"), Section 3-4-2 ("Classification and Number of Liquor Licences and Fees") of the Oak Park Village Code by Adding a new Special Events Class E-3 Liquor License Classification and Amending Article 8 ("List of Licenses for Each Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") to Issue a Class E-3 License to the Park District of Oak Park**

**Overview:**

The Ordinance amends the Village Code to create a Special Events Class E-3 Liquor License Classification to allow bring-your-own ("BYO") possession and consumption of wine and beer within Austin Gardens during a theatrical performance by a non-profit theater organization and amends the Village Code to issue a Class E-3 license to the Park District of Oak Park ("Park District").

- W. [ORD 17-213](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to TashKitchens LLC, DBA Mancini's Italian Café**

**Overview:**

The Ordinance authorizes the issuance of a Restaurant Class B-1 liquor license to TashKitchens LLC, DBA Mancini's Italian Café ("TashKitchens") for the property located at 1111 Lake Street ("Property").

**XVIII. Call to the Board**

**XIX. Adjourn**