



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Tuesday, September 30, 2025

6:00 PM

Village Hall

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**A Regular Meeting will start at 6:00 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to enter immediately into Closed Session (Room 130) and reconvene the Regular Meeting at 6:30 p.m. in Council Chambers (Room 201).**

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### **Instructions for Non-Agenda Public Comment**

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### **Instructions for Agenda Public Comment**

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

### **I. Call to Order**

### **II. Roll Call**

### **III. Consideration of Motion to Adjourn to Closed Session to Discuss Pending, Probable, or Imminent Litigation Involving the Village and Purchase or Lease of Real Property by the Village**

### **IV. Adjourn Closed Session**

**V. Reconvene to Regular Meeting in Council Chambers and Call to Order****VI. Roll Call****VII. Agenda Approval****VIII. Minutes****IX. Non-Agenda Public Comment****X. Proclamation****A. [MOT 25-242](#) A Motion to Approve a Proclamation Designating Fire Prevention Week October 5 - 11, 2025.**

**Overview:** This is a motion to approve Village President Vicki Scaman proclaiming Fire Prevention Week from the 5th of October to the 11th of October.

**XI. Village Manager Reports****XII. Village Board Committees**

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

**XIII. Citizen Commission Vacancies**

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

**B. [ID 25-576](#) Board and Commission Vacancy Report for September 30, 2025**

**Overview:** This report lists the expected number of members, current number of members seated and number of active vacancies for the Village's 18 citizen boards and commissions. There are currently 21 vacancies.

**XIV. Citizen Commission Appointments, Reappointments and Chair Appointments**

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- C. [MOT 25-243](#) **A Motion to Consent to the Village President’s Appointment of:  
Disability Access Commission - Lauren Krieg, Appoint as Commissioner  
Historic Preservation Commission - Scot Mazur, Reappoint as  
Commissioner**

**Overview:**

**Board and Commission Information**

Disability Access Commission | The Disability Access Commission advises the Village Board on public policies to facilitate full participation in community activities by persons with disabilities, to bring persons with disabilities into the mainstream of Oak Park life by recognizing that persons with disabilities can lead proud and productive lives, to promote universal access throughout the Village and to heighten public awareness to the needs of Villagers with disabilities.

Historic Preservation Commission | The Historic Preservation Commission evaluates proposals affecting the Village’s landmarks and historic districts. The Commission considers compatibility of development with long-range preservation of historical sites and recommends sites for historic landmark designation. The Commission also reviews building permit applications affecting properties in the Village’s three historic districts and historic landmarks throughout the community.

## XV. First Reading

- D. [ORD 25-176](#) **First Reading and Approval of an Ordinance Establishing the Annual Building and Construction Permit Fees and Zoning Application Fees of the Village of Oak Park**

**Overview:**

This is the Village’s Annual Building Construction Permit Fee and Zoning Application Fee Schedule Review and Update

- E. [ORD 25-190](#) **First Reading and Approval of an Ordinance Amending Chapter 8 (“Business Licensing”), Article 2 (“Fee Schedule”), Section 8-2-1 (“License Fee Schedule”) of the Oak Park Village Code**

**Overview:**

Pursuant to the Village Code, businesses have to renew their licenses annually. Staff reviewed the current fee schedule and proposed increasing all business license fees by 3%.

## XVI. Second Reading

- F. [ORD 25-186](#) **A Second Reading and Approval of an Ordinance Amending Chapter 13 (“Human Rights”) of the Oak Park Village Code By Adding A New Article 9 (“Gender Affirming Care”)**

**Overview:**

This item is a second reading and approval of a proposed ordinance incorporating Gender Affirming Care specifically into the Village’s Human Rights Ordinance.

**XVII. Consent Agenda**

- G. [MOT 25-218](#) A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming at Elmwood Avenue and Thomas Street and Direct Staff to Prepare the Necessary Ordinance to Prohibit Northbound Left Turns at Ridgeland Avenue and Thomas Street**
- Overview:** At the June 9th Transportation Commission (TC) meeting, the TC reviewed a traffic calming petition at the Elmwood Avenue and Thomas Street intersection. The TC voted to concur with the staff recommendations to install the recommended traffic calming items which include paint and post curb extensions at Thomas and Elmwood, speed cushions on Thomas and Elmwood which are both Neighborhood Greenways, as well as left turn restrictions and a future traffic diverter at Thomas and Ridgeland.
- H. [MOT 25-241](#) A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming at South Grove Avenue and Pleasant Street**
- Overview:** At the August 11th Transportation Commission (TC) meeting, the TC reviewed a traffic calming petition at the South Grove Avenue and Pleasant Street intersection. The TC voted to concur with the staff recommendations to install the recommended traffic calming items including paint and post bump-outs and crosswalk pavement markings.
- I. [MOT 25-240](#) A Motion to Approve the Bills in the Amount of \$6,059,004.10 from August 31, through September 27, 2025**
- Overview:** A Motion to Approve the Bills in the Amount of \$6,059,004.10 from August 31, 2025, through September 27, 2025. Also attached is the August 2025 payroll summary report.
- J. [ORD 25-185](#) An Ordinance Amending Chapter 25 ("Trees, Shrubs, And Other Plants") of the Oak Park Village Code**
- Overview:** The Village's Forestry Division uses Chapter 25 of the Village Code to maintain and protect over 18,000 Parkway trees. This Chapter had minor revisions made in 2024 to acknowledge the Urban Forest Management Plan. Prior to that, it was updated in 2011. However, many sections have not been updated since the 1980s.

- K. [RES 25-252](#) A Resolution Approving an Amendment to the Professional Services Agreement with NewGen Strategies and Solutions LLC for the 2025 Water & Sewer Rate Study to Change the Not to Exceed Amount from \$28,000 to \$70,000 and Authorizing its Execution**
- Overview:** In April 2025, the Village entered into a Professional Services Agreement with NewGen Strategies and Solutions to provide an independent analysis of existing water and sewer rate and fees and recommend appropriate adjustments in rate levels for the 2026 fiscal year. This amendment to the agreement increases the contract amount by \$42,000 and requires NewGen to provide the same analysis and to recommend adjustments to rate levels and/or structures through 2030. These recommended adjustments will be informed by discussions with the Village Board surrounding policy related to lead service line replacement.
- L. [RES 25-256](#) A Resolution Approving an Extension of an Independent Contractor Agreement with Thrive Counseling Center for an Additional Eight-Month Term Through June 30, 2026, in an Amount Not to Exceed \$110,667 and Authorizing its Execution.**
- Overview:** The Village's current agreement with Thrive Counseling Center expires on October 31, 2025. The proposed agreement is for an additional eight-month term from November 1, 2025, to June 30, 2026.
- M. [RES 25-257](#) A Resolution Approving a Professional Services Agreement for Annual Insurance Broker Services for the Village's Self-Insurance Retention Program with Alliant Insurance Services, Inc. for a Three-Year Term for an Annual Not To Exceed Amount of \$35,000 and Authorizing Its Execution**
- Overview:** The Law Department issued a Request for Proposals ("RFP") for insurance broker services for the Village's self-insured retention program on July 31, 2025, for a three-year term with responses due on August 22, 2025. The RFP was sent to 18 possible providers and was also posted on DemandStar and the Village's website. A total of 2 responses were received and staff recommends that the Village enter into a Professional Services Agreement with Alliant for the program.
- N. [RES 25-262](#) A Resolution Approving a Professional Services Agreement with Revcon Technologies for PARCS Upgrades Not to Exceed \$460,900**
- Overview:** This item seeks approval for upgrades to the Village's Parking Access and Revenue Control System (PARCS) equipment to improve operational efficiency, customer service, and system reliability.

### **XVIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem )**

- O. [ORD 25-187](#) **Concur with the Liquor Control Review Board and Adopt an Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Na Siam Thai Restaurant**

**Overview:** The proposed Ordinance grants a Restaurant Class B-1 liquor license to Na Siam Thai Restaurant.

- P. [ORD 25-189](#)

### XIX. Regular Agenda

- Q. [ORD 25-179](#) **\* Concur with the Zoning Board of Appeals Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Day Care Center at 505 N. Ridgeland Avenue**

**Overview:** The Zoning Board of Appeals (ZBA) held a public hearing on a special use permit filed by Maya Garland, on behalf of KidSpace Academy Dare Care Center.

- R. [ORD 25-182](#) **\* Concur with the Plan Commission and Adopt an Ordinance Denying the Vacation of a 16 Foot Wide Alley for QuikTrip Corporation at the Property Located at 1141 Garfield Street**

**Overview:** The Plan Commission conducted a public hearing on the Petitioner’s application to vacate a 16-foot-wide alley that bisects the Petitioner’ property. As part of the Petitioner’s proposed redevelopment of the property, the alley would become part of a newly created Lot 1 where a QuikTrip gas station and a convenience store would be located. The Petitioner also seeks a special use permit and a plat of subdivision.

- S. [ORD 25-181](#) **\* Concur with the Plan Commission and Adopt an Ordinance Denying a Special Use Permit for QuikTrip Corporation to Construct and Operate a Gas Station at 1141 Garfield Street**

**Overview:** The Petitioner, Quik Trip Corporation, contract purchaser of the property located at 915 S. Maple Avenue and 1137-1155 Garfield Street, submitted an application for consideration of a special use permit with the Plan Commission. The Petitioner requests that the Village issue an Ordinance granting a special use permit for the construction and operation of a gas station within a GC General Commercial Zoning District. As part of the redevelopment of the property, the Petitioner also seeks approval of an alley vacation and a plat of subdivision.

T. [ORD 25-180](#) \* **Concur with the Plan Commission and Adopt an Ordinance Denying Subdivision Plat Approval for QuikTrip Corporation at the Property Located at 1141 Garfield Street**

Overview:

The Petitioner, QuikTrip Corporation, submitted an application for a plat of subdivision. The Applicant is the contract purchaser of the property located at 1137-1155 Garfield Street and 915 S. Maple Avenue. The Applicant requests that the Village grant a plat of subdivision for the property to consolidate and subdivide Lots 1 through 12 of the property, and the alley into two lots of record associated with the Applicants' proposed development which includes an alley vacation and special use permit for a gas station and a convenience store.

U. [ID 25-566](#) **Study Session to Review Proposed Business Assistance Grants for Fiscal Year 2026**

Overview:

Village Staff have created three potential grant programs for businesses for the Village Board to consider as a result of feedback Staff has received from the business community.

**XX. Call to Board and Clerk**

**XXI. Adjourn**